

## South Yorkshire Pensions Authority Local Pension Board Action Tracker

Action Ref	Meeting Date When Action was Set	Agreed Action (Completed actions listed first)	Responsible Officer	Status	Date Closed	Update	Target Date for Completion
5	March 2023 Effectiveness Review	Shorter more succinct report on pensions administration for future meetings.	Assistant Director - Pensions	To be closed with Board agreement		Assistant Director Pensions is now using a new reporting format that will continue to evolve as necessary in agreement with the Board.	August 2024
7	March 2023 Effectiveness Review	Reflect on the Board's feedback re: online training and knowledge assessment when planning future activities.	Head of Governance	To be closed with Board agreement		A variety of training formats are being used and feedback sought from Members after each session. Fully incorporated into the L&D strategy and this year aiming to introduce individual training plans. Suggest this action can now be closed as superseded by the actions from the 2024 Effectiveness Review - Action Ref 34 below.	April 2024
8	March 2023 Effectiveness Review	Develop plan to improve succession planning for Board membership.	Head of Governance/Chair	To be closed with Board agreement		Succession planning is now being regularly monitored through coverage in the governance update report brought to every Board meeting.	August 2024
14	10 August 2023	Present Pentana Dummy report to LPB in the new year.	Head of Governance	To be closed with Board agreement		The Pentana risk register report has now been developed and is on the agenda for this August meeting.	August 2024
22	09 November 2023	Discuss persistent and vexatious complaints at a future meeting.	Director/Assistant Director - Pensions	To be closed with Board agreement		A policy on Vexatious Complaints and Unreasonable Behaviour was approved by the Authority at their June meeting.	April 2024
32	25 April 2024	Book quarterly meetings between the Chair and Vice Chair of the Authority and the Chair and Vice Chair of the Board to improve communications and highlight any issues	Governance Officer	To be closed with Board agreement		Meetings booked 12/8/2024 12/11/2024 24/2/2025 9/6/2025	July 2024
11	10 August 2023	More areas of governance to be included on 2024-2025 Audit plan.	Head of Governance	In progress		The internal audit plan for 2024/25 was included in the April Governance Update report showing the range of coverage planned. In addition, a separate independent governance review was completed by external consultants and a working group has been established to develop an action plan.	June 2024
15	10 August 2023	Project Plan which outlines the agreed actions to address the service pressures to be brought to the Board at the next meeting.	Assistant Director - Pensions	In progress		AD - Pensions now includes these areas in reporting on pensions administration for the Board. This action has been kept on the tracker at the request of the Board.	Ongoing
25	15 February 2024	Arrange a joint session for Members of the Local Pension Board and Authority in June to discuss the results of the Independent Governance Review to help shape the actions taken by the Authority.	Head of Governance	In progress		Independent Governance Review informal working group established, comprising 2 Board members and 3 Authority members, with 2 meetings scheduled in July and August 2024.	November 2024
31	25 April 2024	Audit report on Pentana Risk System Post Implementation Review to be brought to the Board when complete. Update on Audit work regarding performance management framework to be provided at a suitable stage.	Team Leader - Governance	Open		The audit on Pentana Risk System is scheduled to take place during Q3. Audit involvement on performance management framework is in advisory/ critical friend capacity and is ongoing.	February 2025

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33	25 April 2024	Presentation to the Board on the Pensions Dashboard Programme to be scheduled	Assistant Director - Pensions	Open			
34	2024 Effectiveness Review	Ensure that the training strategy links to needs identified in knowledge assessment.	Governance Officer	In progress		The L&D Strategy is informed by the knowledge assessment results and we will be participating in this again during this municipal year. Plans are also in place to develop and introduce individual training plans for members this year, to ensure that individual training needs are assessed and met.	This area is always ongoing. Re-assess progress in March 2025.
35	2024 Effectiveness Review	Provide training / briefings on issues facing LGPS nationally.	Governance Officer	In progress		The Authority aims to ensure the programme of internal training events / seminars and the away day includes current issues facing LGPS, there is a LOLA module on current issues which is regularly updated by Hymans, topical and national issues are included in the monthly member newsletters with links to webinars etc. and members are encouraged to attend conferences during the year including CIPFA LPB conference, LGA Governance conference, Border to Coast annual conference.	March 2025
36	2024 Effectiveness Review	Review and restructure the online Reading Room to make this more user friendly and easier to navigate	Governance Officer	In progress		Work has started on reviewing the contents and will continue over the next couple of months.	December 2024
37	2024 Effectiveness Review	Board to discuss with the Authority ways in which the Board could have greater input with Authority matters before decisions are made	Chair / Head of Governance and Corporate Services	In progress		Actions to progress this aim include a more structured agenda for the joint Chair and Vice Chair meetings and will be included in the Independent Governance Review action plan.	December 2024
38	2024 Effectiveness Review	Develop plan to improve the profile of the Board with members and employers		Open		Requires further discussion by the Board	