

## **NOTICE OF AUTHORITY MEETING**

**You are hereby summoned to a meeting of the South Yorkshire Pensions Authority Audit Committee to be held at Oakwell House, 2 Beevor Court, Pontefract Road, Barnsley, S71 1HG on Thursday, 2 March 2023 at 10.00 am for the purpose of transacting the business set out in the agenda.**



**Sarah Norman  
Clerk**

This matter is being dealt with by: Gill Richards  
Email: [grichards@sypa.org.uk](mailto:grichards@sypa.org.uk)

Tel: 01226 666412

### **WEBCASTING NOTICE**

**This meeting may be filmed for live or subsequent broadcast via the Authority's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed.**

**You should be aware that the Authority is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Authority's published policy.**

**Therefore by entering the meeting room, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.**

## **Distribution**

Councillors: G Weatherall (Chair), R Bowser, S Clement-Jones, S Cox, M Havard and D Nevett.

## **Contact Details**

For further information please contact:

Gill Richards  
South Yorkshire Pensions Authority  
Oakwell House  
2 Beavor Court  
Pontefract Road  
Barnsley,  
S71 1HG

Tel: 01226 666412

[gichards@sypa.org.uk](mailto:gichards@sypa.org.uk)

## **AUDIT COMMITTEE TERMS OF REFERENCE**

1. To fulfil the following core Audit Committee functions:
  - a) Consider the effectiveness of the Authorities risk management arrangements, the control environment and associated anti-fraud and anti-corruption arrangements.
  - b) Seek assurances that action is being taken on risk related issues identified by auditors and inspectors.
  - c) Be satisfied that the Authority's assurance statements, including the Annual Governance Statement, properly reflect the risk environment and any actions required to improve it.
  - d) Approve (but not direct) Internal Audit's Charter and Annual Plan.
  - e) Monitor performance against Internal Audit's Charter and Annual Plan.
  - f) Review summary Internal Audit reports and the main issues arising, and seek assurance that action has been taken where necessary.
  - g) Receive the Annual Report of the Head of Internal Audit.
  - h) Consider the Annual Reports of External Audit and inspectors.
  - i) Ensure that there are effective relationships between Internal Audit, inspection agencies and other relevant bodies, and that the value of the process is actively promoted.
  - j) Review financial statements, External Auditor's opinion and reports to Members, and monitor management action in response to the issues raised by External Audit.
  - k) To oversee the production of and approve the Authority's Annual Governance Statement.
  - l) To report and approve the annual Statement of Accounts and the Authority's Annual Report, focusing on:
    - the suitability of, and any changes in, accounting policies
    - major judgemental issues e.g. provisions
  - m) To receive and agree the response to the External Auditor's report to those charged with governance on issues arising from the audit of the accounts, focusing on significant adjustments and material weaknesses in internal control reported by the External Auditor.
2. Monitor the Authority's Risk Register and Annual Governance Action Plan, reporting issues of concern to the full Authority.

## SOUTH YORKSHIRE PENSIONS AUTHORITY AUDIT COMMITTEE

THURSDAY, 2 MARCH 2023 AT 10.00 AM - OAKWELL HOUSE, 2 BEEVOR COURT,  
PONTEFRACT ROAD, BARNSELEY, S71 1HG

### Agenda: Reports attached unless stated otherwise

	<b>Item</b>	<b>Pages</b>
	<b><u>Committee Administration</u></b>	
1.	Apologies	
2.	Announcements	
3.	Urgent Items  To determine whether there are any additional items of business which by reason of special circumstances the Chair is of the opinion should be considered at the meeting; the reason(s) for such urgency to be stated.	
4.	Items to be considered in the absence of the public and press  To identify items where resolutions may be moved to exclude the public and press. (For items marked * the public and press may be excluded from the meeting.)	
5.	Declarations of Interest	
6.	Minutes of the meeting held on 20/10/2022	5 - 10
7.	Internal Audit Progress Report	11 - 20
8.	Internal Audit Plan	21 - 28
9.	External Audit Plan	29 - 64
10.	Accounting Policies 2022-23	65 - 76
11.	Progress on Agreed Management Actions Report	77 - 84
12.	Audit Committee Annual Report	85 - 96
13.	Audit Committee Terms of Reference and Work Cycle	97 - 108
14.	Annual Procurement Report ( <b>Exemption Paragraph 3</b> )	109 - 112