

Date: 15 July 2020

To: MEMBERS OF THE SOUTH YORKSHIRE  
LOCAL PENSION BOARD

Level 8, Gateway Plaza  
Barnsley  
South Yorkshire  
S70 2RD

[www.southyorks.gov.uk](http://www.southyorks.gov.uk)

This matter is being dealt with by: Gill Richards

Direct Line: 01226 772806

Email: [grichards@syjs.gov.uk](mailto:grichards@syjs.gov.uk)

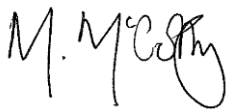
Dear Member

**SOUTH YORKSHIRE LOCAL PENSION BOARD**  
**Thursday 23 July 2020**

A Virtual meeting of the South Yorkshire Local Pension Board will be held at 11.00 am on Thursday 23rd July, 2020.

The agenda is attached.

Yours sincerely



Martin McCarthy  
Deputy Clerk

Encs

**Distribution:** Cllr Tony Damms, Nicola Doolan-Hamer, Rob Fennessy, Andrew Gregory, Nicola Gregory, Steve Loach, Cllr Tosh McDonald, Kevin Morgan, Garry Warwick. and David Webster

## **Terms of Reference**

### **1. Compliance and Control**

- 1.1 To review administrative governance and risk management processes and procedures in order to ensure they remain compliant with the Regulations and Regulators Code of Practice.
- 1.2 To assist with the development and review the implementation of the Authority's various policy documents and procedures.
- 1.3 To review the actions taken in response from internal and external review agencies (such as Internal and External Audit and the Pensions Ombudsman).

### **2. Administration**

- 2.1 To monitor and review the performance of the Scheme administration from the scheme members' and employers' perspective including making any recommendations for changes to the Pensions Administration Strategy.
- 2.2 Assess the quality of service provided by the Pensions Administration Service and identify any areas for improvement.

### **3. Communications**

- 3.1 To monitor and make recommendations as appropriate on the means and content of communication with scheme members and employers.
- 3.2 To produce an Annual Report upon the Board's activities to be submitted to the Pensions Authority.

### **4. Budget**

- 4.1 To agree an annual budget for the operation of the Local Pension Board and submit it to the Authority for approval.

### **5. Reporting**

- 5.1 To make such recommendations to the Authority with regard to the matters set out in these Terms of Reference as it sees fit.

# SOUTH YORKSHIRE LOCAL PENSION BOARD

THURSDAY 23 JULY 2020 AT 11.00 AM VIRTUAL MEETING

## AGENDA

	Item	Page
1	Election of the Chair of the Local Pension Board	
2	Welcome and Apologies	
3	Declarations of Interest	
4	Announcements	
5	Minutes of the meeting held on 13 February 2020	1 - 6
6	Membership of the Local Pension Board	7 - 8
7	Local Pension Board Work Programme	9 - 12
8	Local Pension Board Constitution	13 - 24
9	Quarterly Administration Update	25 - 44
10	Review of Breaches, Complaints and Appeals	45 - 70
11	Governance Review	71 - 106
12	TPR Code of Practice 14	107 - 122
13	Risk Management	123 - 130
14	Valuation 2019 - Review of Outcomes	131 - 220
15	The Pensions Authority and the Covid 19 Pandemic	221 - 232
16	Feedback on Member Training	233 - 234

	Item	Page
17	Any Other Business	